



Request for a Second Degree Exemption Waiver

- Students may request a second degree exemption providing:
 1. The student has successfully completed one degree or are in their final semester of the 1st degree, BEFORE this request for waiver.
 2. The second degree program has a significant amount of additional coursework in a different field of study. The general education courses from the first degree may be applied to additional degrees.
 3. The student will earn a minimum of 84 credit hours, which is required to obtain a second degree.
- Completed forms should be submitted to the Student Success Center in Warren Hall.
- This exemption, if approved, will not be used toward determining your financial aid eligibility.

General Person Information

Banner ID: _____

Student Name (Please print): _____
First
Middle
Last

First Degree: _____ First Degree Graduation Date: _____

Second Degree Requested: _____

Student Success Center Use Only:

Number of required remaining credits listed in the Major section of the Degree Works audit for the 2nd degree: _____

Director of Student Success Recommendation with Justification: _____

Director of Student Success Signature: _____ Date: _____

Academic Affairs Office Use Only:

Decision of Associate Vice President for Academic Affairs: Approve Deny

Additional Criteria: _____

Associate Vice President for Academic Affairs Signature: _____ Date: _____

Registrar Office Use Only: Initials: _____ Date Processed: _____

- Scanned to Financial Aid
- Scanned to Student Success
- Scanned to Student