Taking a Test/Quiz

Select M1 – Practice Test/Quiz

Click on "Begin" in bottom left hand corner
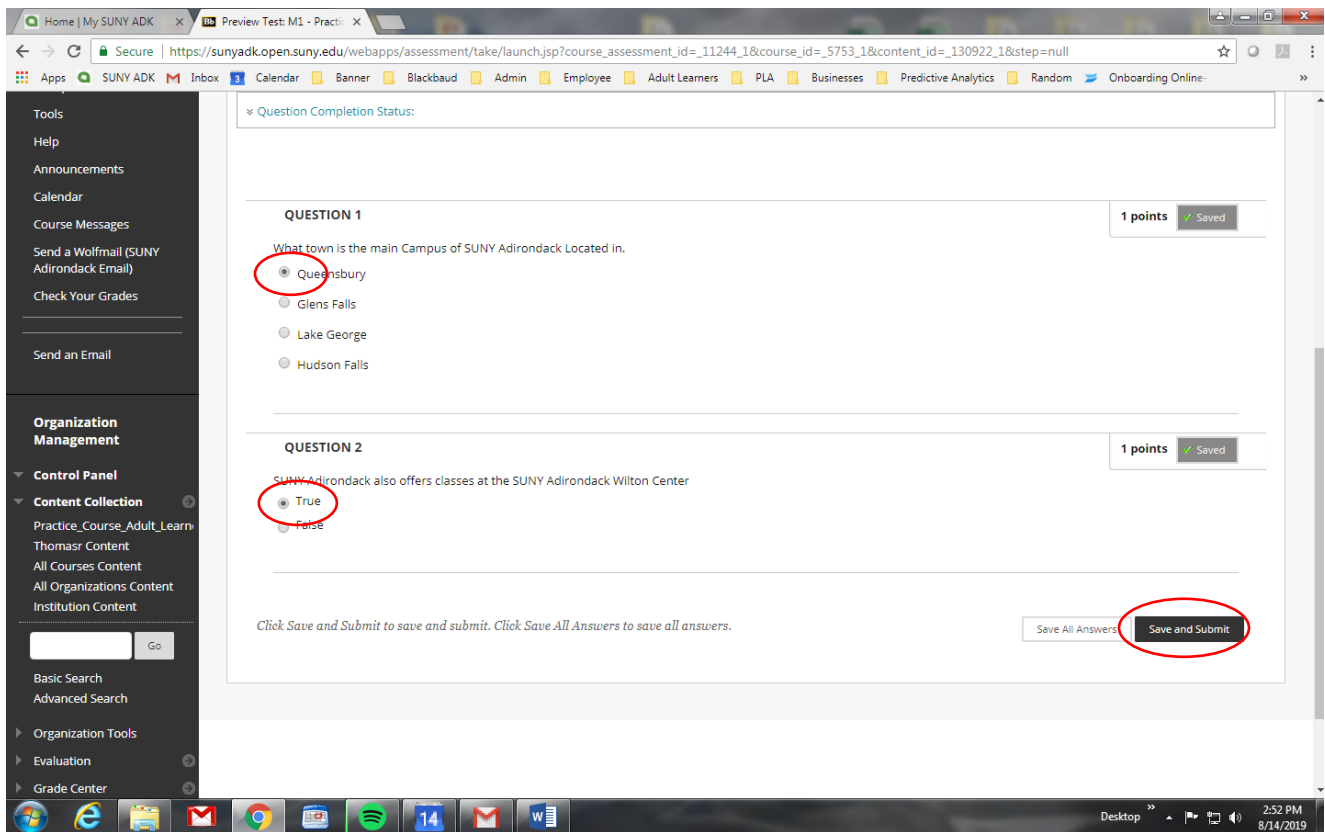
Choose your answers
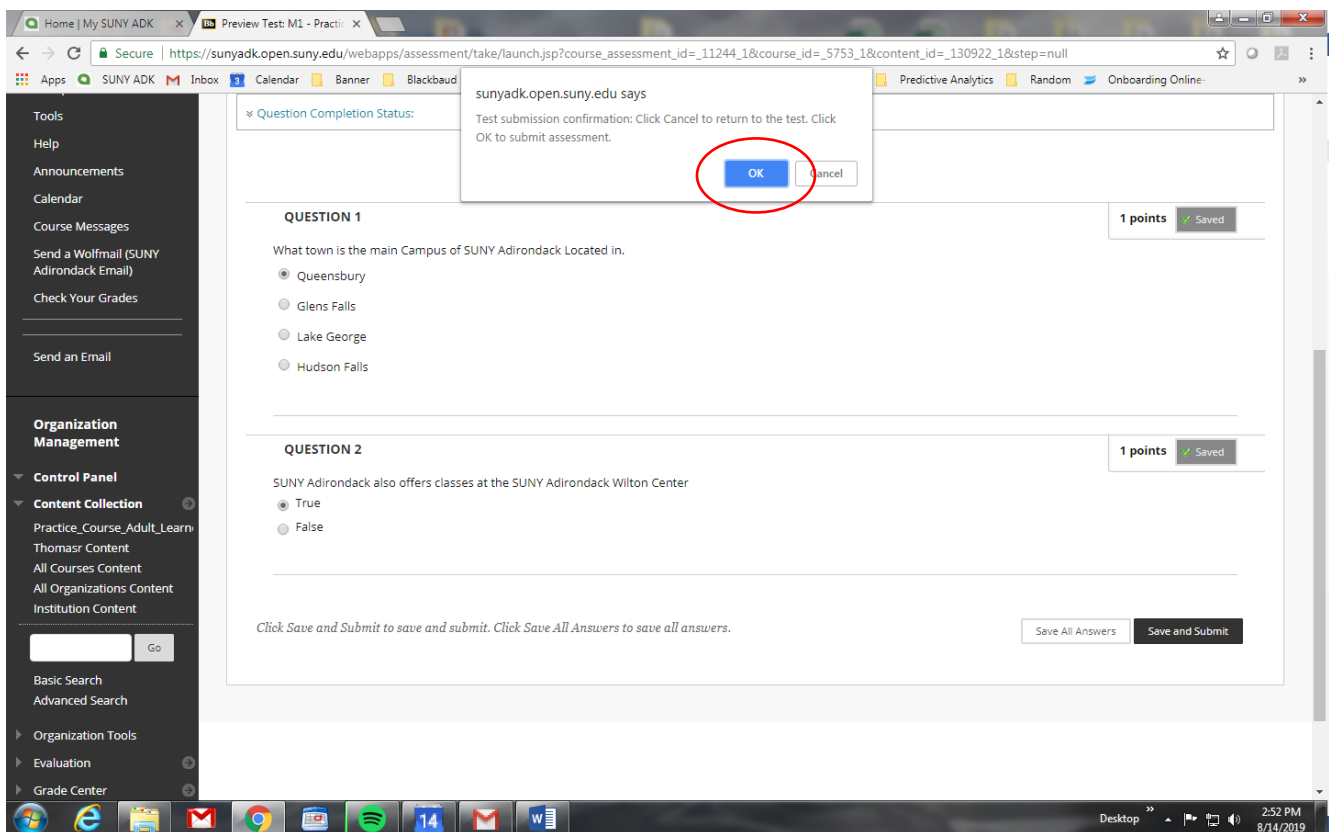
Click "OK" to submit your test

Test has been "saved and submitted", click "OK"

Your answers and submission data will show on this page
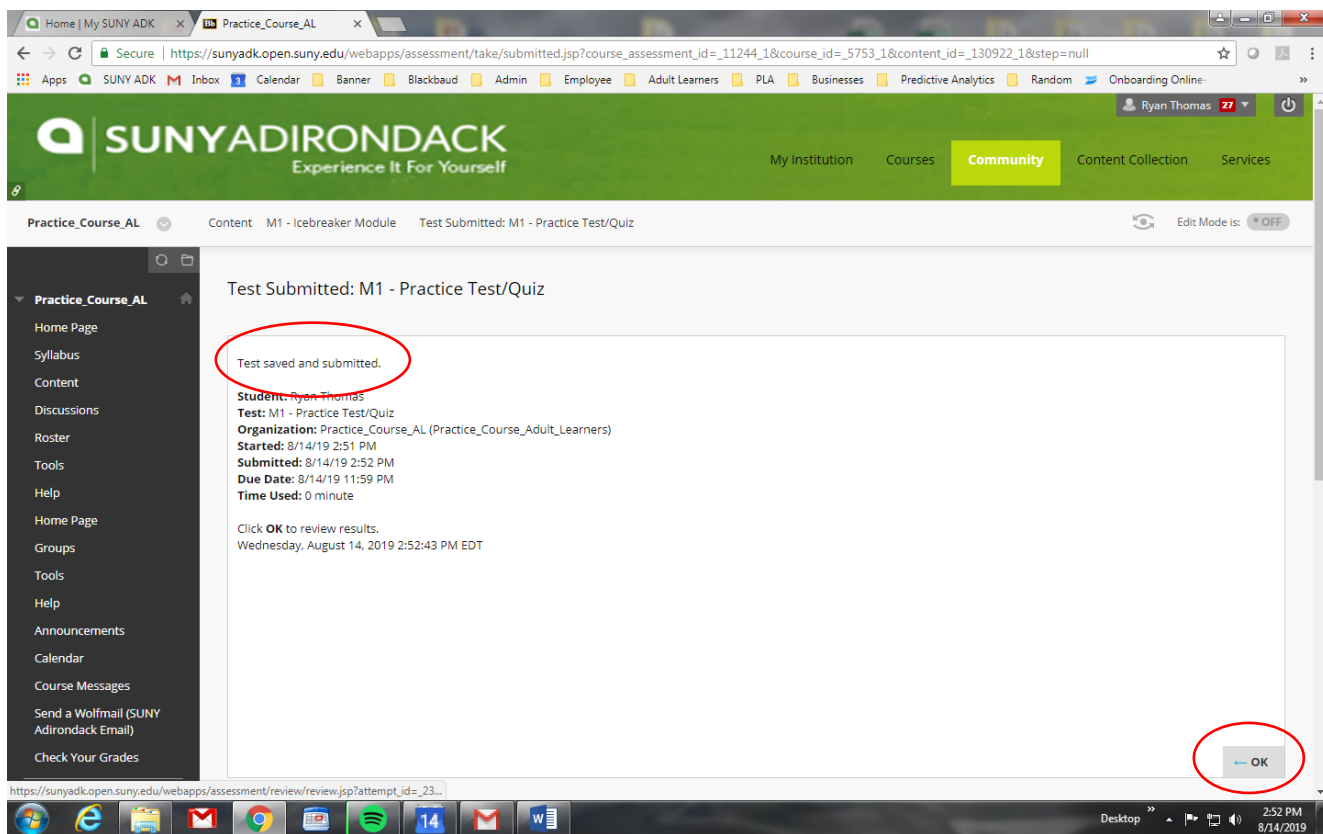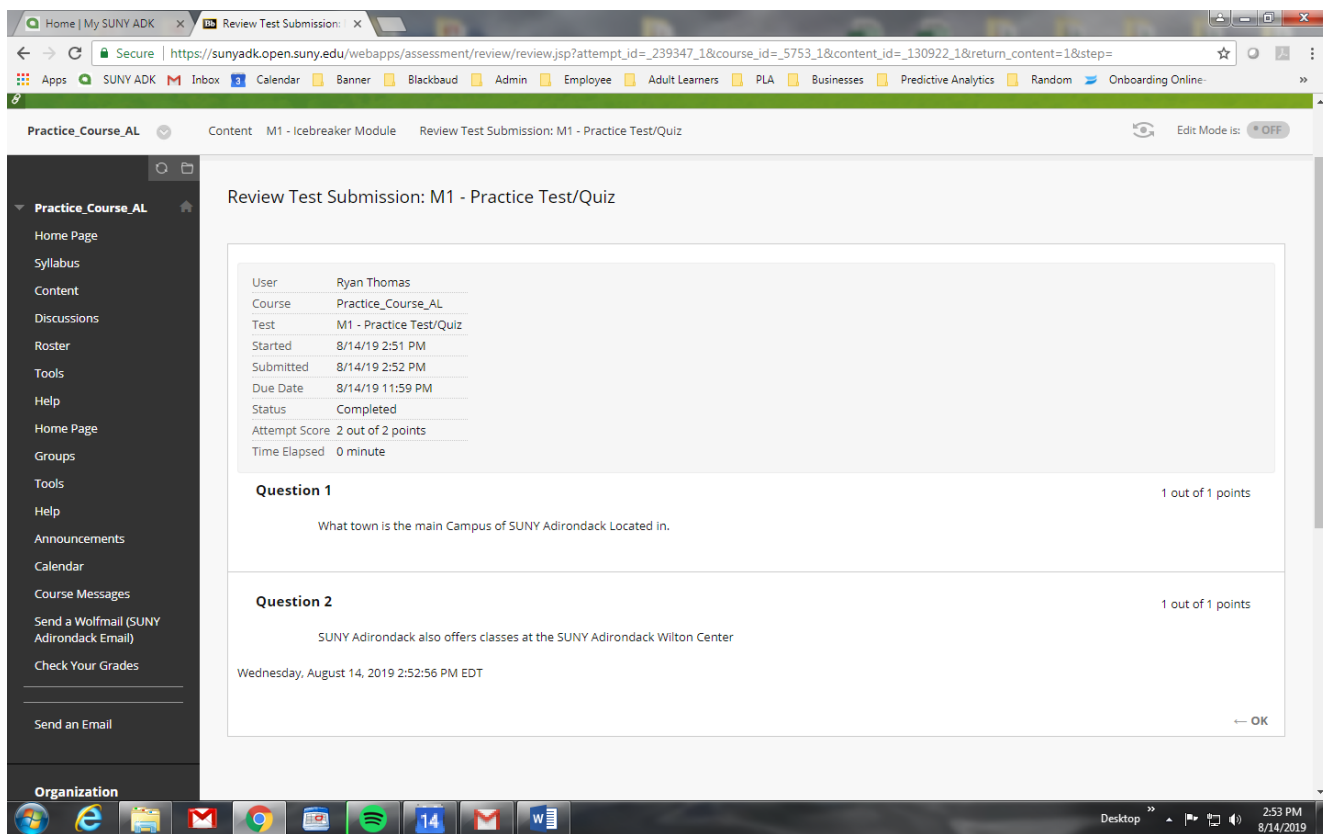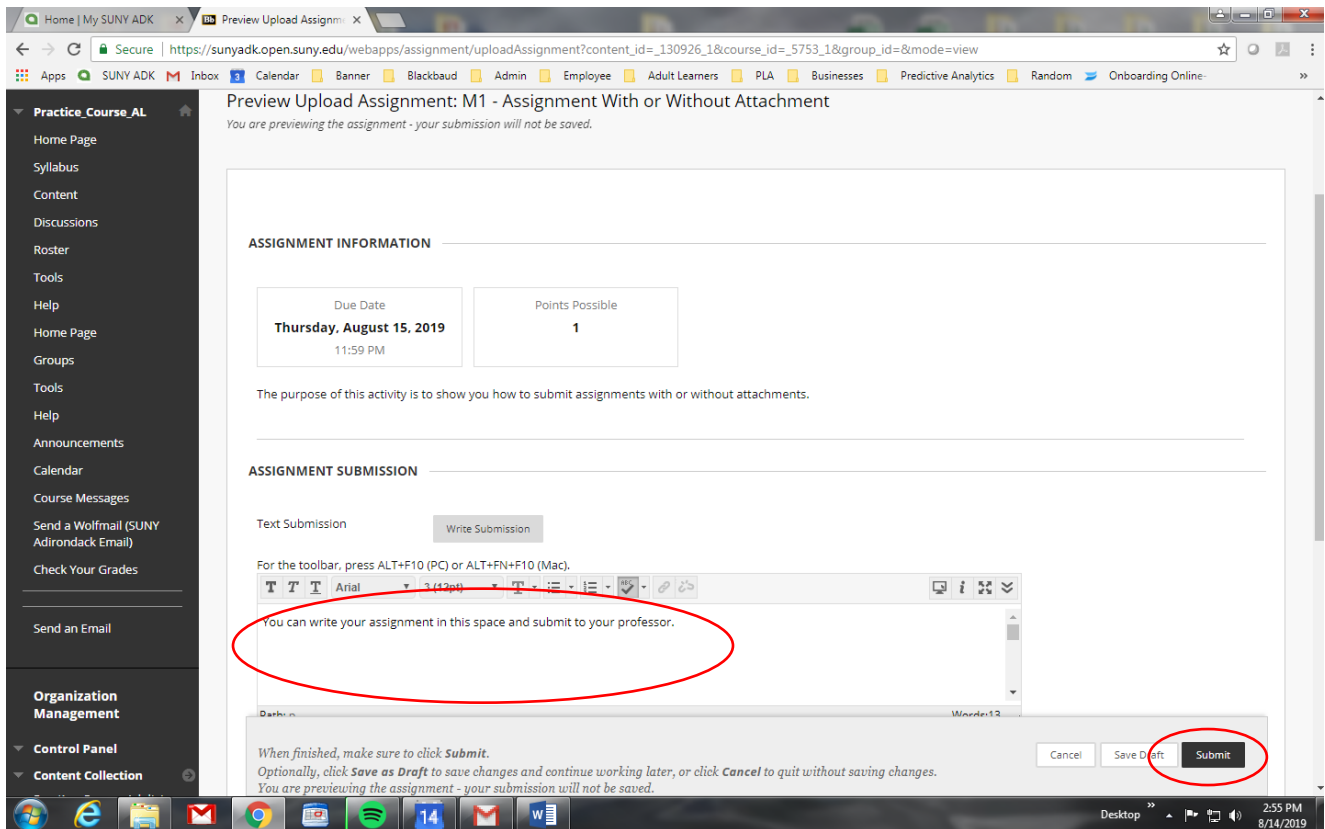
Submit an assignment with or without an assignment

Click on M1 – Assignment with or without attachment

Depending upon the assignment, you may either type in the textbox or use an attachment

If you choose to type in the textbox, then you would write your submission and click "Submit"
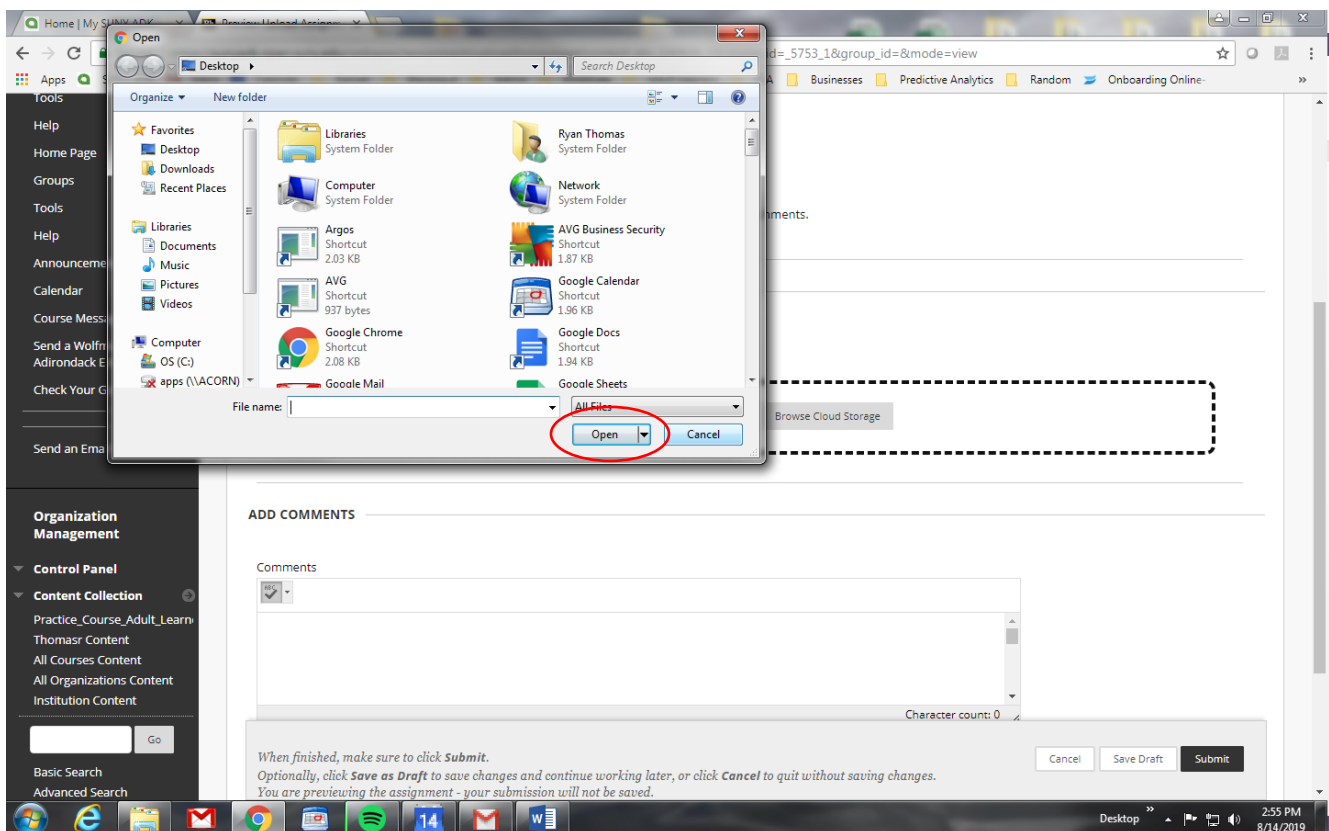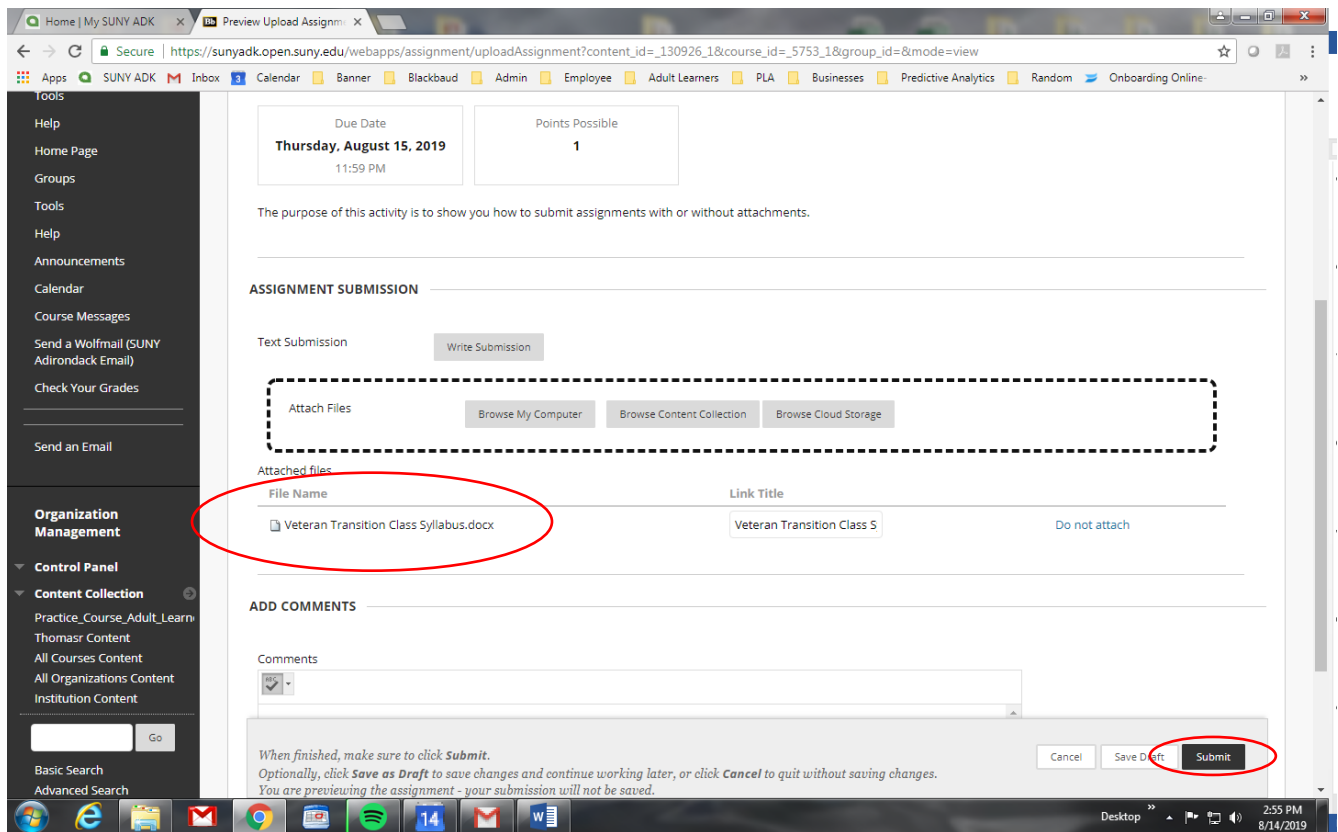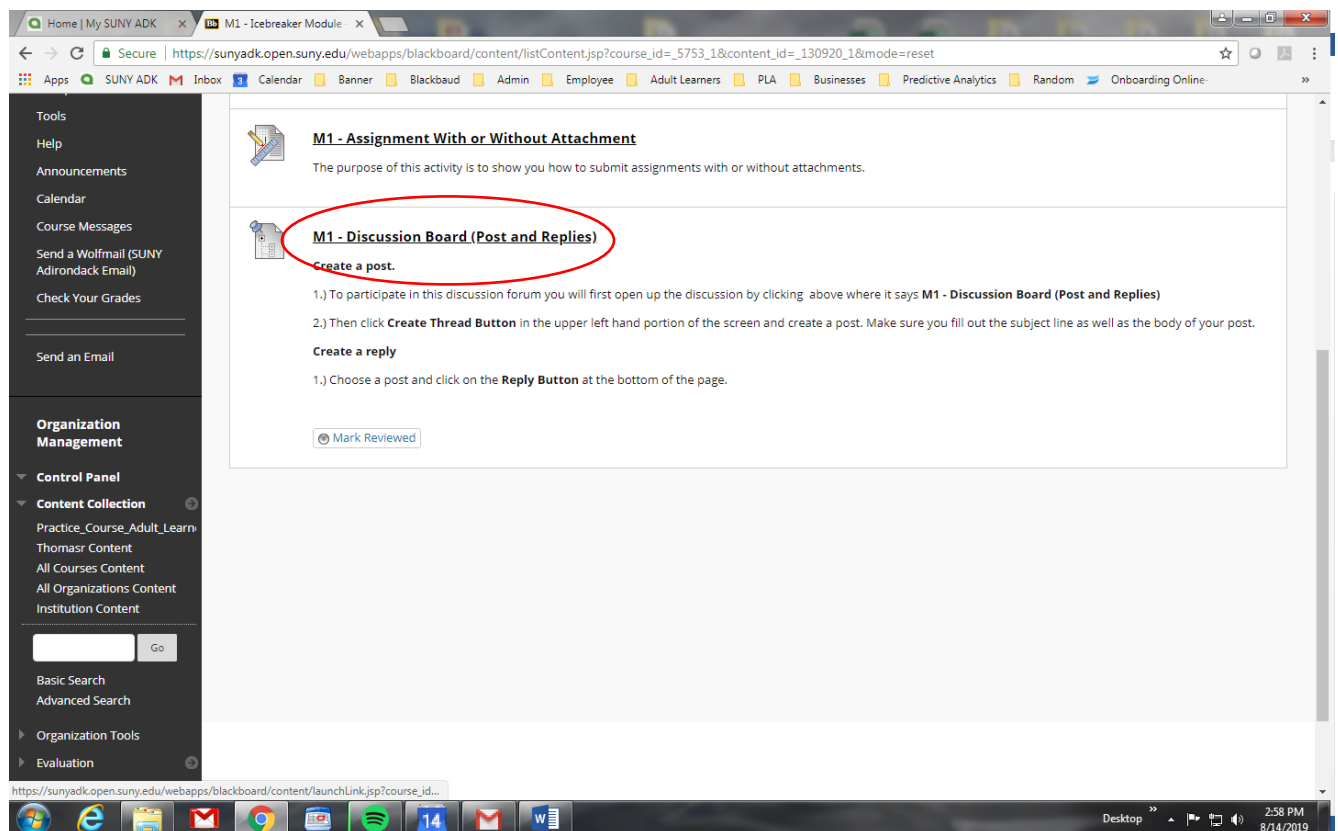

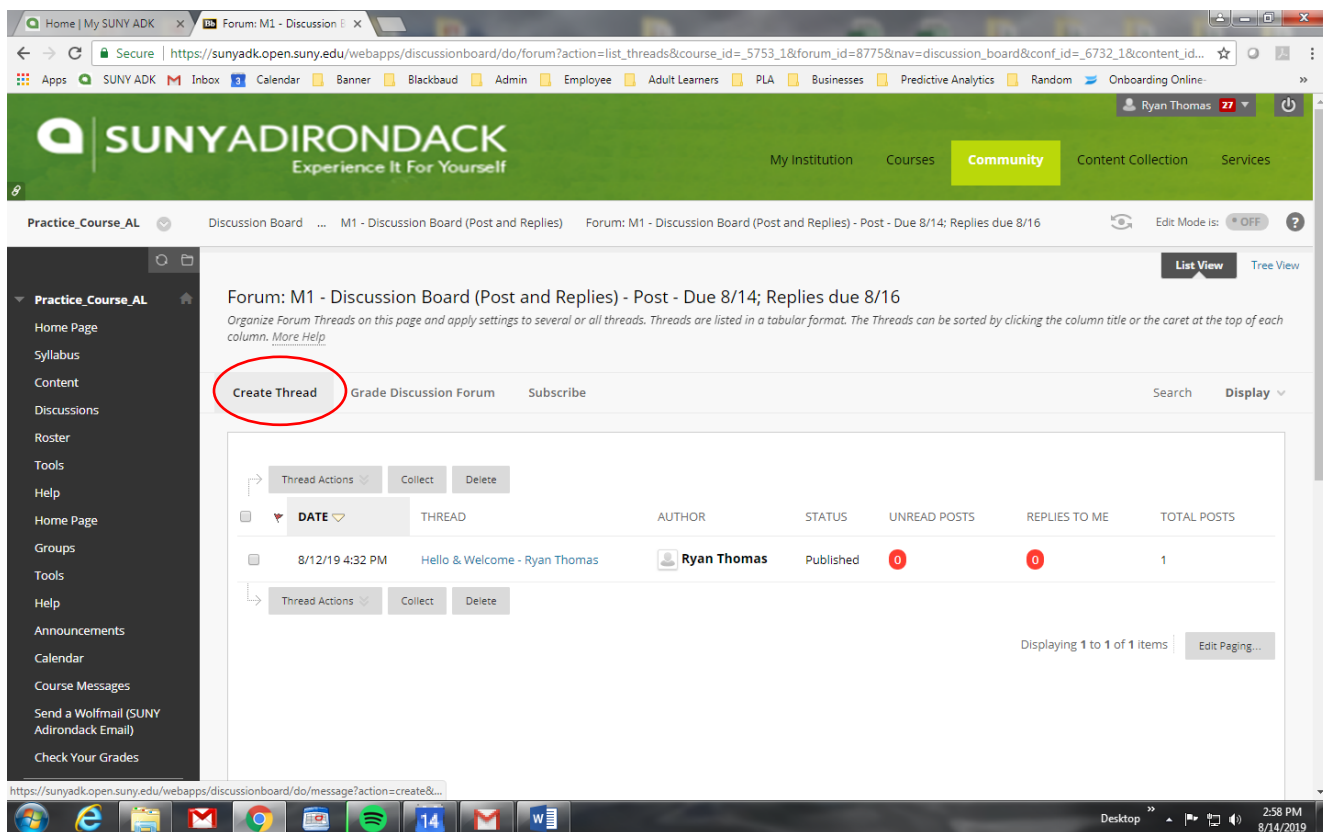If you choose to use an attachment, then select your file and click "Open"

This shows that your file has been attached, then click "Submit"
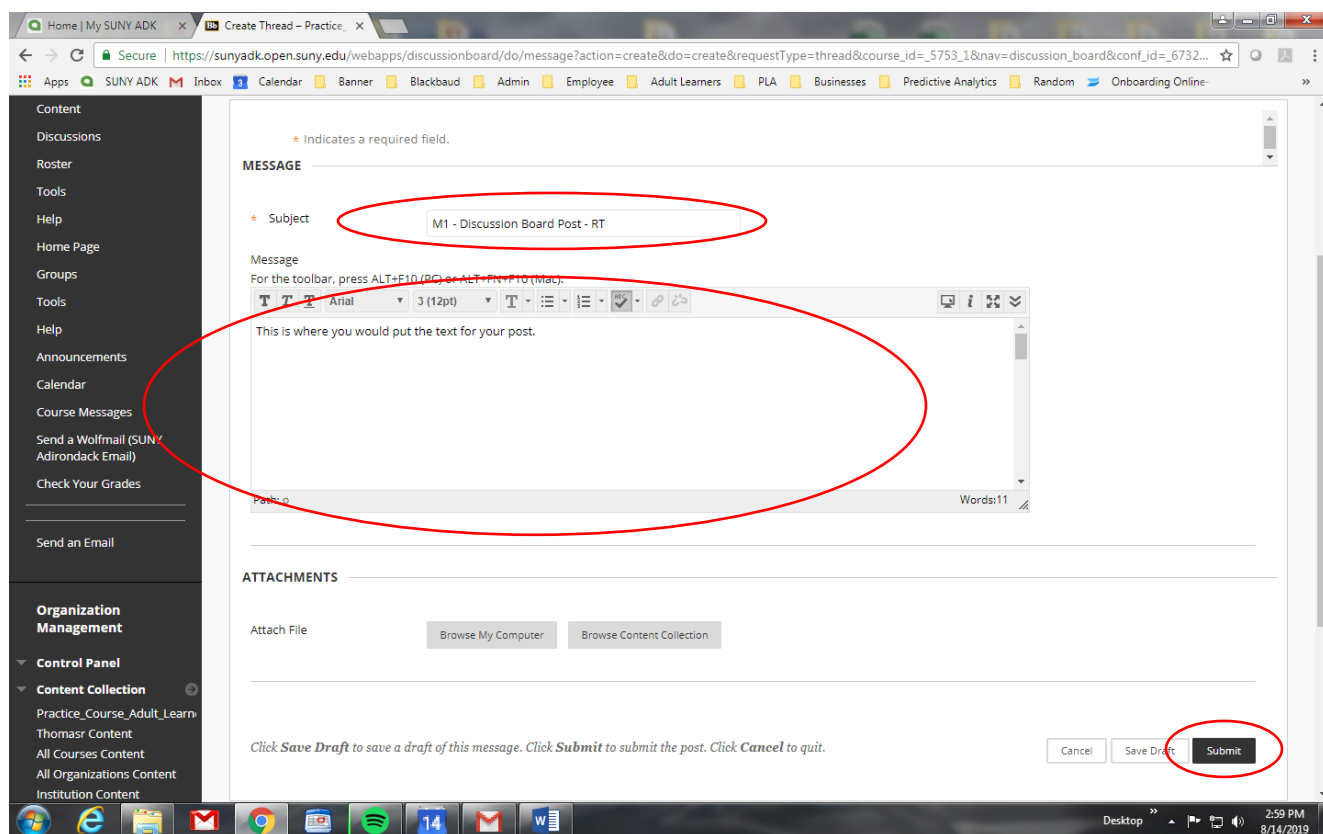
Discussion Board Post

Click on M1 – Discussion Board (Post and Replies)
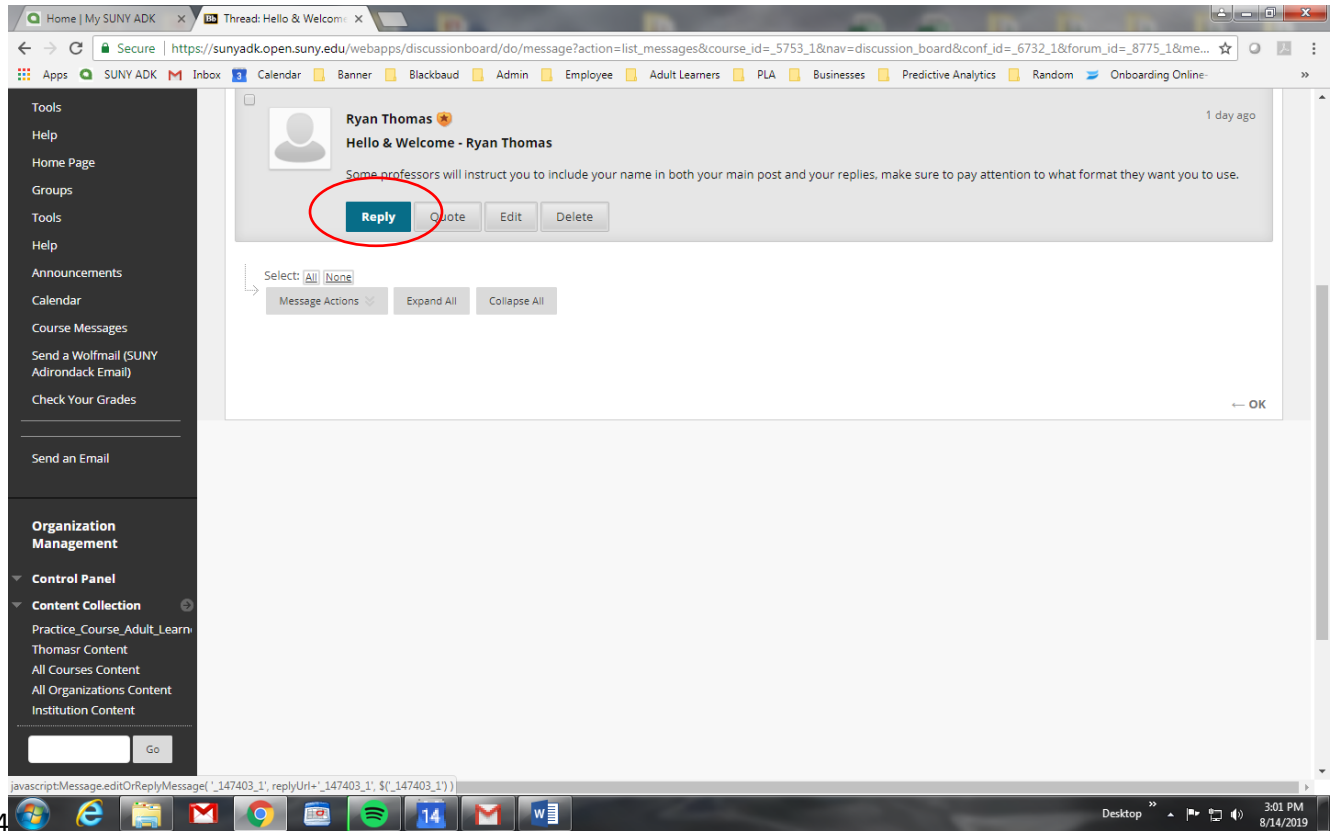
Click on "Create Thread"

Make sure to fill out the "Subject" box and then type your post into the provided textbox. Click "Submit" once you have completed the post

You should be provided with a message regarding your post being successful
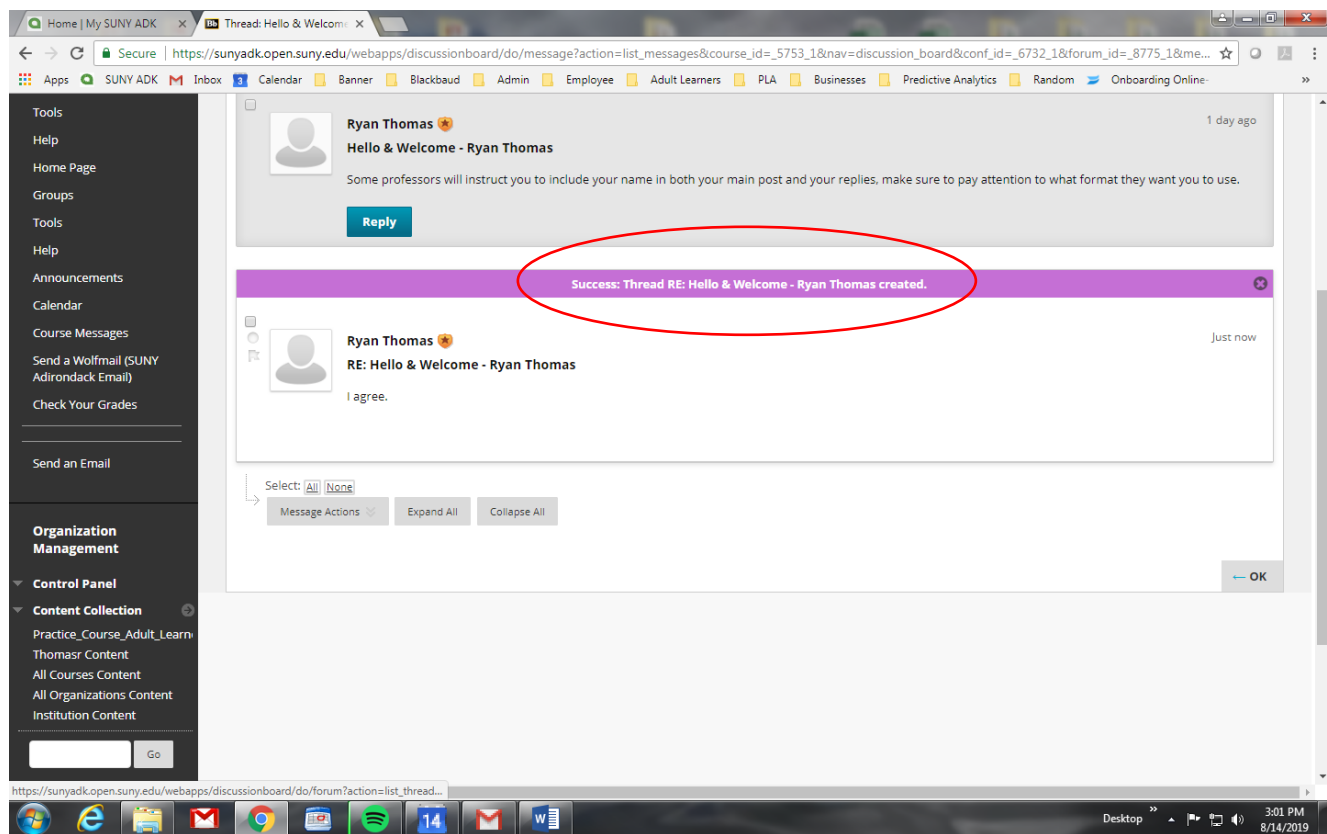

To reply, you would first select a post

You would then click on "Reply"
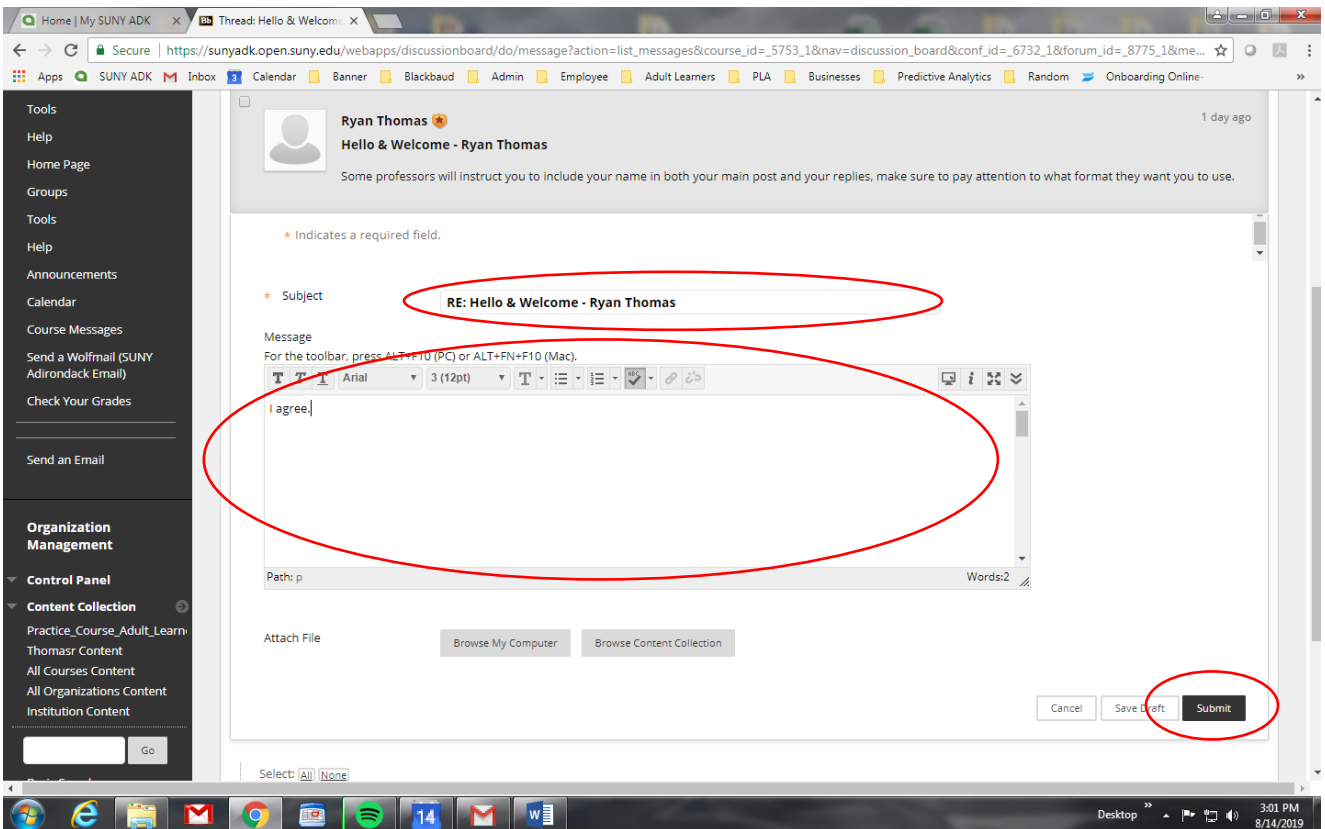
You can change the "Subject" text if you like and then write your reply. Click "Submit" once your post is complete

You will then be notified that your reply was successful