



SUNY ADIRONDACK

Continuing Education

640 Bay Road, Queensbury, NY 12804

Phone: (518) 743-2238 * Fax: (518) 743-2318 * www.sunyacc.edu/Continuing-Ed

PERSONAL ENRICHMENT COURSE PROPOSAL FORM

In recognition of SUNY Adirondack's mission of service to the community, the College provides a variety of Community Outreach/Personal Enrichment short-term, non-credit courses and workshops designed to meet adult needs and interests, at times convenient to adult lifestyles. These non-credit personal growth courses are open to the general public regardless of previous educational background and which are offered with no exams, required homework or grades.

Please fill out as completely as possible and attach any additional information that would be helpful to us as we assess the appropriateness of this course in helping us serve the personal development needs of our community.

Date: _____

Personal Information

Name: _____ Home/Cell Phone: _____

Address: _____ Business Phone: _____

_____ Email: _____

Current Employer: _____ Position: _____

Proposed Course Information

Proposed Course **Title**: _____

Please write a brief **description** of the proposed course. (Attach an extra sheet if necessary.)

What do you consider to be the level of interest or need for this course? Describe the **audience** you wish to reach.

If this course is restricted to individuals with previous training or other **special conditions**, please explain.
